



DEFENSE CONTRACT MANAGEMENT COMMAND

MOCAS

Progress Payment Error Message Job Aid

Enter or Edit the Progress Payment Master
UNFM51

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Progress Payments Rejected to ACO
UNFM62-69
UNFM300B

INTRODUCTION TO THE PROGRESS PAYMENT ERROR MESSAGE JOB AID

What is the purpose of the Progress Payment Error Message Job Aid?

The purpose of this job aid is to present the error message information from the DLAM 8000.3 for two key progress payment processing tasks in a separately bound, easy-to-use format.

Validation of Progress Payment Master Entries

When you are completing the UNFM51 ACO PROGRESS PAYMENT MASTER to establish or edit a Progress Payment Master, you can use this job aid to quickly look up the meaning of the error messages that may appear on the MOCAS screen as the entries are validated.

Progress Payment Requests Rejected to ACO

When you view a Progress Payment Request (PPR) rejected to ACO either on the online inquiry screens UNFM62-29 VALIDATION OF PROGRESS PAYMENT REQUEST or on the delayed inquiry UNFM300B, you can use this job aid to look up error messages that are shown on the screen or printout.

Using this job aid, you can easily identify the meaning and possible causes of included error messages, as well as the appropriate course(s) of action to resolve various errors. You can also easily locate the test equations used to check the validity of various line entries on the PPR.

How is the Progress Payment Error Message Job Aid organized?

This job aid is organized into two sections corresponding to the two tasks addressed in the job aid.

Enter or Edit Progress Payment Master Validation Error Messages 1-3

The error messages that you may see are listed and explained in a table. These messages are listed in the order in which they may appear as your entries on UNFM51 are validated. Messages are identified by the error number that is displayed with the message.

Progress Payments Rejected to ACO Validation Error Messages 4-32

The error messages that you may see are listed and explained in a table. These messages are grouped into three sections, corresponding to three types of messages, listed below. These three types of messages are presented in the order in which the messages may appear both on Screens UNFM62-69 and on the UNFM300B printout.

Data Base and Math Error Messages 4-16

These messages may appear on Screens UNFM62 through UNFM64 and on the first page of the UNFM300B printout. In the table, these messages are identified and ordered by line number, corresponding to the order in which they may be displayed or printed.

Calculation of Required Limitation Error Messages 17-25

These messages may appear in the LIMITATIONS section, both on Screen UNFM65 of the online inquiry and at the top of the second page of the UNFM300B printout. In the table, these messages are listed in the order in which they may be displayed or printed.

General Errors 26-32

The messages in this section are those that may appear in the GENERAL ERROR MESSAGE section, both on Screen UNFM69 of the online inquiry, and on the last page of the UNFM300B printout. In the table, these messages are listed in the order in which they may be displayed or printed.

ENTER OR EDIT PROGRESS PAYMENT MASTER (UNFM51)

Validation Error Messages

ERROR #	ERROR MESSAGE	REASON
018	PIIN/SPIIN NOT ON DATA BASE	No record of this PIIN/SPIIN on the data base.
HXO	MUST BE ENTERED -CANNOT BE BLANK	The highlighted field must be entered.
HXQ	IF ENTERED MUST BE ALPHA/NUMERIC AND MUST BE FILLED	The highlighted field must be blank or contain alphanumeric data and be completely filled.
HXY	IF ENTERED, MUST BE NUMERIC AND MUST BE FILLED	The highlighted field must be blank or contain numeric data and be completely filled.
JN1	SPIIN MUST BE ALPHANUMERIC IF ENTERED	The SPIIN field must be blank or contain alphanumeric data.
N73	INVALID ACTION CODE MUST BE 'C' OR 'D'	The action code entered is other than C or D. C is used to correct the Progress Payment Master and a D is used to delete it.
N75	ACTION CODE MUST BE 'C' TO ENTER FIELD	When entering a Date Review Complete on an existing Progress Payment Master, an Action Code of C must be entered.
N78	CANNOT INCREASE REVIEW PERIOD	Cannot change an SR Code which increases the review cycle. However, an SR Code change which increases the review cycle can be made when a Date Review Complete is input.
N79	CAN'T CHANGE BOTH REVIEW AND COMPLETE DATES	A Review Date and Date Review Complete cannot be input on the same transaction.
N85	DATE CAN'T BE GREATER THAN CURRENT DATE	The Date Review Complete input cannot be a future date.
N94	CANNOT ENTER FIELD ON INITIAL INPUT	Cannot enter a Date Review Complete when initially establishing the Master.
N95	REVIEW DATE EXCEEDS SR CODE TIME LIMIT	The Review Date input exceeds the SR Code period (e.g., SR 1 = 360 days).
N96	REVIEW DATE UNACCEPTABLE	The date entered must be later than the current date.
N97	CAO-ORG-CD INCORRECT FOR CONTRACT	The org code entered does not match the org for this PIIN/SPIIN on the contract data base.
N98	CAGE INCORRECT FOR CONTRACT	The CAGE entered does not match the CAGE for this contract on the contract data base.
NAO	ENTRY OF PROFIT PERCENT MANDATORY	A profit percentage must be entered if alternate liquidation rates are entered.
NB5	SR-CODE MUST = 1 TO BE ON A SYSTEM REVIEW	In order for the contractor to qualify to be on a periodic system review, the SR Code must be a 1.

ENTER OR EDIT PROGRESS PAYMENT MASTER (UNFM51)

Validation Error Messages

ERROR #	ERROR MESSAGE	REASON
NB6	MUST BE Y OR BLANK	The System Review Code must be a Y (the contractor is on a periodic system review) or blank (the contractor is not on a periodic system review).
NB7	THE SR CODE MUST BE 1, 2, or 3	An SR Code must be input when establishing the Master file.
NC0	ACO-CODE INCORRECT FOR CONTRACT	The ACO-Code entered does not match the ACO-Code for this contract on the contract data base.
NC8	CANNOT ENTER UNLESS SPECIAL CONTRACT PROVISION = F	You cannot enter a First Article Dollar Limit when the provisions record does not indicate the contract contains a First Article.
ND0	PP MASTER IN USE BY ABOVE HIGHLIGHTED RGS-CODE	Someone else is currently updating the Progress Payment Master. The RGS-Code will identify that person.
ND3	MSTR CAN'T BE ESTABLISHED - PP RATES DON'T EXIST	You cannot input a master if there are no progress payment rates in the contract provisions record.
ND4	MUST ENTER DATE-REVIEW-COMPLETE OR CHANGE SR-CODE	You attempted to change the Review Date (which is less than current date) without either entering the Date Review Complete or changing the SR-Code.
ND6	CAN'T DELETE MASTER IF PAYMENTS HAVE BEEN MADE	Action Code = D (to delete) and CUM-PP-PAID-US or CUM-PP-PAID-FMS fields are not blank.
ND7	CANNOT DELETE REDUCTION CODE	You cannot delete the reduction codes without inputting a Date Review Complete if the review date is more than 61 days ago,
S60	CBUD IS NOT AVAILABLE FOR THE REQUESTED ELEMENT	Help is not available for the requested element.
XA9	MUST BE BLANK OR ALPHANUMERIC	The highlighted field must be blank or contain alphanumeric data.
XE1	MUST BE ALPHA MONTH IAN-DEC	The month must be the 3-position alpha abbreviation.
XE6	ACTION CODE MUST BE BLANK, C OR D	The only valid values for the action code are blank (to add), C (to correct) and D (to delete).
XF1	MUST BE BLANK OR NUMERIC 01-31 AND VALID FOR THE MONTH	The day must either be left blank or must be the numeric day.

ENTER OR EDIT PROGRESS PAYMENT MASTER (UNFM51)

Validation Error Messages

ERROR #	ERROR MESSAGE	REASON
XF2	MUST BE BLANK, OR D OR NUMERIC	The highlighted field must be left blank, contain numeric data or contain a D (to delete a previous entry).
XF3	MUST BE BLANK, E OR D	The First Article Acceptance Code is other than blank, D or E. D is used to delete the acceptance code. E indicates first article approval has been received.
XF6	MUST BE BLANK, R OR D	The reduction code entered is other than R or D. R indicates the ACO anticipates reducing progress payments. This will stop automatic payment of the progress payment. D will delete a previous R code.
XF7	MUST BE BLANK, S OR D	The stop payment code entered is other than S or D. S is used to stop payment. D will delete a previous S code.
XG0	MUST ENTER NUMERIC DATA	The highlighted field must contain numeric data.
XG3	MUST CONTAIN NUMERIC DATA GREATER THAN ZERO	If the action code is blank and the contract contains a First Article Clause, this field must contain data.

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
5	OBLIGATED AMT GREATER THAN INPUT	<p>Contract Modifications reducing contract price have not been entered in the data base.</p> <p>Contractor made an error when preparing the PPR.</p>	<p>➔ If the error message is caused by the data base not being current, annotate the UNFM300B report or screen prints of screens UNFM62 - UNFM69 with the correct amount and resubmit the PPR with a copy of the missing modification.</p> <p>➔ Verify that the contractor has entered the correct price in line 5 of the PPR. If the price is incorrect, the ACO will discuss the error with the contractor and then inform the contractor that the PPR is being returned due to the error(s).</p>	NO1
5	OBLIGATED AMT DIFF FROM INPUT	<p>Contract Modifications reducing/increasing contract price have not been entered in the data base.</p> <p>Contractor made an error when preparing the PPR.</p>	<p>➔ If the error message is caused by the data base not being current, annotate the UNFM300B report or screen prints of screens UNFM62 - UNFM69 with the correct amount and resubmit the PPR with a copy of the missing modification.</p> <p>➔ Verify that the contractor has entered the correct price in line 5 of the PPR. If the price is incorrect, the ACO will discuss the error with the contractor and then inform the contractor that the PPR is being returned due to the error(s).</p>	NO3

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
5	OBLIGATED AMT LESS THAN INPUT	<p>Contract Modifications increasing contract price have not been entered in the data base.</p> <p style="text-align: center;"><i>a</i> _____</p> <p>Contractor made an error when preparing the PPR.</p>	<p>➔ If the error message is caused by the data base not being current, annotate the UNFM300B report or screen prints of screens UNFM62 - UNFM69 with the correct amount and resubmit the PPR with a copy of the missing modification.</p> <p>➔ Verify that the contractor has entered the correct price in line 5 of the PPR. If the price is incorrect, the ACO will discuss the error with the contractor and then inform the contractor that the PPR is being returned due to the error(s).</p>	N32
6A and/or 6B	<p>DATA BASE % DIFFERS FROM INPUT</p> <p><i>NOTE: This error message may print and count twice on the same contract</i></p>	<p>Contractor made an error when preparing the PPR.</p> <p>Error in data base input.</p> <p style="text-align: center;">-or-</p> <p>Contract Modification altering the payment or liquidation percentage has not been entered into the data base.</p>	<p>➔ Verify that the contractor has entered the correct percentage(s) on line 6 of the PPR. If the percentage(s) is incorrect, the ACO will return the PPR to the contractor.</p> <p>➔ If the error message is caused by the data base not being current, annotate the UNFM300B report or screen prints of screens UNFM62 - UNFM69 with the correct percentage and resubmit the PPR with a copy of the contract modification altering the payment/liquidation rate.</p>	NO2

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
8A	PREVIOUS PP NOT PAID TO DATE	<p>PPR numbered out of sequence.</p> <p style="text-align: center;">-or-</p> <p>Previous PPR rejected and has not been resubmitted.</p> <p style="text-align: center;">-or-</p> <p>Previous PPR was not received by DFAS.</p> <p>Previous PPR was paid manually and the PP Master File (record) has not been updated by DFAS.</p>	<p>➔ The ACO will review the contract file to determine if the PPR in question has been received.</p> <p>✓ If a copy of the PPR is in the contract file, the ACO will annotate the UNFM300B report or screen prints of screens UNFM62-NFM69 and resubmit the previous PPR and current PPR to DFAS.</p> <p>✓ If a copy of the PPR in question is not in the contract file, the ACO should advise the contractor to resubmit the missing PPR plus any PPRs submitted subsequently.</p> <p>➔ The ACO will advise the finance office to process the proper transaction to update the Master File.</p>	NO4
8A	DUPLICATE REQUEST -- PREV PAYMENT	This error message is generated when a progress payment is entered into the system that is a duplicate of a previous request that has been paid.	➔ This error message will normally be corrected by DFAS and should not appear on a PPR rejected to the ACO . If the error message should appear, the ACO should ensure that the contractor did not submit two progress payments with the same number. If the contractor did submit two PPRs with the same number, the latter one should be returned to the contractor for correction.	NO5
11	ITEM 9 PLUS 10 INCORRECT	Mathematical error.	➔ The ACO will inform the contractor that the PPR is being returned due to the error.	NO6

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
13	ITEM 11 TIMES 6A INVALID	Mathematical error. incorrect percentage rate in line 6A.	<p>➔ If the error message is generated because of a mathematical error in the computation of line 13, the ACO will inform the contractor that the PPR is being returned due to the error.</p> <p>➔ If the data base is incorrect the PPR would not validate, and an error message would be generated in line 6A. Under these conditions, procedures set forth to correct the error in line 6A would be applicable.</p>	NO7
14C	ITEM 14A LESS 14B INCORRECT	Mathematical error.	<p>➔ The ACO will inform the contractor that the PPR is being returned due to the error.</p>	N08
14D	CONTR NOT ENTITLED TO AMT ON 14D	<p>Large business contractor has improperly entered an amount in block 14d. (Type Contractor Code = C)</p> <p>The contract data record shows the contractor to be large business.</p>	<p>➔ The ACO will return the PPR to the contractor with instructions to correct the request and to resubmit the PPR in question plus any PPR submitted after the one in error. The contractor's requests must conform to the terms of the clause regarding the contractor's entitlement to payment for certain costs.</p> <p>➔ Verify that the correct data was entered into the contract data record. If the data was incorrectly entered, the CAO should take the appropriate action, annotate the UNFM300B report or screen prints of screens UNFM62 - UNFM69, and send DFAS four copies of the PPR to be reentered.</p>	NO9

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
14E	ITEM 14C PLUS 14D INCORRECT	Mathematical error.	➔ <i>The ACO will inform the contractor that the PPR is being returned due to the error.</i>	N10
15	ITEM 13 PLUS 14C INCORRECT	Mathematical error.	➔ <i>The ACO will inform the contractor that the PPR is being returned due to the error.</i>	N11
16	ITEM 5 TIMES 6B INCORRECT	Incorrect percentage rate in line 6B. Mathematical error in computing line 16.	➔ <i>If the data base is incorrect the PPR will not validate, and an error message will be generated in line 6B. Under these conditions, procedures set forth to correct the error in line 6B would be applicable.</i> ➔ <i>If the error message is caused by line 16 being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the error.</i>	N12
17	TOTAL LINE 17 INCORRECT	Mathematical error at line 15 or 16 could cause the higher figure to appear to be the lower figure. -or- Contractor could have chosen the higher figure in error.	➔ <i>The ACO will inform the contractor that the PPR is being returned due to the error(s).</i>	N13

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
18	DATA BASE AMT DIFF FROM INPUT	<p>Contractor made an error when completing line 18 of the PPR.</p> <p>The amount of line 18 is less than the amount of progress payments paid. (The program cannot read requested amount, only paid amount.)</p>	<p>➔ <i>The ACO should review at least two previous PPRs which have been paid, for the purpose of verifying that the amount of progress payments paid to date is correct. The ACO will inform the contractor that the PPR is being returned due to the error.</i></p> <p>➔ <i>If the data base is incorrect, the ACO should inform DFAS of the correct amount and resubmit the PPR.</i></p>	N14
19	ITEM 17 LESS 18 INCORRECT	<p>Mathematical error in one of the previous computations.</p> <p style="text-align: center;">-or-</p> <p>Mathematical error in computing line 19.</p>	<p>➔ <i>The ACO will inform the contractor that the PPR is being returned due to the error(s).</i></p>	N15

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
Between 19 and 20A	SECTION III OF PROG PAY REQ REQUIRED	<p>The computer has a record of advanced payments having been made on the contract and the contractor failed to enter the information in Section III as required by PPR instructions.</p> <p style="text-align: center;">-or-</p> <p>The computer has a record of payment for deliveries on the contract.</p> <p>If the contractor made a delivery which was accepted and invoiced <i>prior</i> to the date in Section II, then the contractor was in error in not entering the delivery information in Section III as required by PPR instructions.</p> <p>If the contractor's delivery was accepted and invoiced after the date shown in Section II, then the computer notice is erroneous.</p> <p>On a mixed pricing arrangement contract where the ULO does not equal \$0 because a public voucher has been paid, the system assumes that a shipment was made.</p>	<p>→ If the contractor received advance payments on the contract and failed to so indicate in Section III, then the ACO will return the PPR to the contractor with an explanation of why payment may not be made.</p> <p>→ If the contractor made a delivery which was accepted and invoiced prior to the date in Section II, the ACO will return the PPR to the contractor for resubmission in accordance with the instructions on the PPR.</p> <p>→ If the contractor's delivery was accepted and invoiced after the date shown in Section II, the ACO will enter an amount in block 27, sign the PPR, and return four signed copies to DFAS.</p> <p>→ If the error appeared because of a mixed pricing arrangement con tract, the ACO should override the error and obtain a presigning number for future PPRs.</p>	N16

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
20B	ITEM 11 LESS 20A INCORRECT	Mathematical error in one or more of the computations upon which item 20B is dependent. -or- Mathematical error in computing line 20B.	➔ <i>The ACO will inform the contractor that the PPR is being returned due to the error(s).</i>	N17
20C	ITEM 20B TIMES 6A INCORRECT	Progress payment rate at 6A incorrect due to data base error. -or- Progress Payment rate at 6A incorrect due to contract modification(s) increasing/decreasing the price which have not been entered into the data base. Mathematical error in computing line 20C.	➔ <i>If the data base is incorrect the PPR will not validate and an error message will be generated in line 6A. Under these conditions, procedures set forth to correct the error in line 6A would be applicable.</i> ➔ <i>If the error message is caused by line 20C being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to errors.</i>	N18

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
20D	ITEM 20D DOES NOT EQUAL ITEM 14E	Mathematical error.	➔ <i>If the data base is incorrect the PPR will not validate, and an error message in line 5, 6A or 6B will also be generated. Under these conditions, procedures set forth to correct errors in these lines would be applicable to this condition.</i>	N19
20E	ITEM 20C PLUS 20D INCORRECT	Mathematical error. Error in one or more of the computations upon which the items are dependent.	➔ <i>If the data base is incorrect the PPR will not validate, and an error message will also be generated in line 5, 6A or 6B. Under these conditions, procedures set forth to correct errors in these lines would be applicable to this condition.</i> ➔ <i>If the error message is caused by line 21 B being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the errors.</i>	N20
21B	ITEM 5 LESS 21A INCORRECT	Contract modification increasing/decreasing contract price not entered in the data base. Mathematical error in computing line 21 B.	➔ <i>If the data base is incorrect the PPR will not validate, and an error message would be generated in lines 5, 6A or 6B. Under these conditions, procedures set forth to correct the errors in these lines would be applicable to this condition.</i> ➔ <i>If the error message is caused by line 21 B being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the error(s).</i>	N21

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
21c	ITEM 21 B TIMES 6B INCORRECT	<p>Incorrect percentage rate in line 6B.</p> <p>Mathematical error in computing line 21 C.</p>	<p>➔ <i>If the data base is incorrect the PPR will not validate, and an error message will also be generated in line 6B. Under these conditions, procedures set forth to correct this error would be applicable.</i></p> <p>➔ <i>If the error message is caused by line 21C being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to error(s).</i></p>	N22
21E	ITEM 21 C LESS 21 D INCORRECT	<p>Mathematical error.</p> <p>Error in one or more of the computations upon which the items are dependent.</p>	<p>➔ <i>If the data base is incorrect the PPR will not validate, and an error message will also be generated in line 5 or 6B. Under these conditions, procedures set forth to correct errors in these lines would be applicable to this condition.</i></p> <p>➔ <i>If the error message is caused by line 21C or 21D being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the error(s).</i></p>	N23

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
22	TOTAL LINE 22 INCORRECT	Mathematical error. Error in one or more of the computations upon which the items are dependent.	<p>➔ If the data base is incorrect the PPR will not validate, and an error message will also be generated in line 5, 6A or 6B. Under these conditions, procedures set forth to correct errors in these lines would be applicable to this condition.</p> <p>➔ If the error message is caused by line 20E or 21E being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the error(s).</p>	N24
24	ITEM 18 LESS 23 INCORRECT	Mathematical error. Error in one or more of the computations upon which the items are dependent.	<p>➔ If the error message is caused by line 24 being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the error(s).</p> <p>➔ If the data base is incorrect the PPR will not validate, and an error message will also be generated in line 18. Under these conditions, procedures set forth to correct errors in this line would be applicable to this condition.</p>	N25
25	ITEM 22 LESS ITEM 24 INCORRECT	Mathematical error. Error in one or more of the computations upon which the items are dependent.	<p>➔ If the data base is incorrect the PPR will not validate, and an error message will also be generated in line 5, 6A or 6B. Under these conditions, procedures set forth to correct errors in these lines would be applicable to this condition.</p> <p>➔ If the error message is caused by line 22 or 24 being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the error(s).</p>	N26

PROGRESS PAYMENTS REJECTED TO ACO

Data Base and Math Error Messages

LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
26	TOTAL LINE 26 INCORRECT	Mathematical error. Error in one or more of the computations upon which the items are dependent.	<p>➔ <i>If the data base is incorrect the PPR will not validate, and an error message will also be generated in line 5, 6A or 65. Under these conditions, procedures set forth to correct errors in these lines would be applicable to this condition.</i></p> <p>➔ <i>If the Error Message is caused by line 19 or 25 being computed incorrectly, the ACO will inform the contractor that the PPR is being returned due to the error(s).</i></p>	N27
27	LINE 27 GREATER THAN AMOUNT INVOICED	An incorrect entry on the PPR by the ACO.	<p>➔ <i>The ACO will enter an amount in line 27 which is equal to or less than, but not greater than the amount of the progress payment requested by the contractor.</i></p> <p><i>The ACO will sign the PPR and submit four copies to DFAS.</i></p>	N28
	MULTIPLE INPUT ERROR	This error message is generated when more than one PPR of the same type (US or FMS) has been input against the same contract in the same cycle.	<p>➔ <i>This error message will be corrected by DFAS and should not appear on a PPR which has been rejected to the ACO. If the error should appear, the ACO should resubmit the PPR with an annotated copy of the UNFM300B report or screen prints of UNFM62 - UNFM69.</i></p>	N63

PROGRESS PAYMENTS REJECTED TO ACO				
Data Base and Math Error Messages				
LINE	ERROR MESSAGE	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
	DUPLICATE INPUT ERROR	The request number for a PPR being input duplicates a previous PPR number for the same contract. The system has been changed to allow entry of a one position alpha lot indicator in the last position of the PPR number. Therefore, multiple lots on a contract should not cause this error.	➔ This error message should never appear since validation has been added to prevent duplicates on the data base. If it does appear, a warmline should be submitted through the appropriate channels.	N64
	SECTION II REQUIRES NPE CARD	Entry was made on NPD record and no entry was made on the NPE record.	➔ This error message will be corrected by DFAS and should not appear on a PPR which has been rejected to the ACO. If the error should appear, the ACO should resubmit the PPR with an annotated copy of the UNFM300B report or screen prints of UNFM62 - UNFM69.	N69

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required Limitation Error Messages

ERROR MESSAGE & <i>TEST FORMULA</i>	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
CUM PP EXC FA LMT	<p>Total amount of previous progress payments requested (line 18) plus amount of current request (line 19 or 26 or 27) exceeds contractual limitations on First Article Cost.</p> <p>Modified First Article Limitation was not input into the Progress Payment Master File.</p> <p>ACO did not update the First Article Acceptance Code on Progress Payment Master.</p>	<p>→ Negotiate change to increase <i>First Article Limitation</i> and prepare contract modification definitizing same. Change the Progress Payment Master to reflect the increase in the First Article Limitation ceiling. Resubmit the PPR to DFAS with a copy of the definitizing modification.</p> <p>→ If the First Article Limitation will not be increased, return the PPR with cover letter advising the contractor to discontinue submitting PPRs until First Article Acceptance. File a copy of the cover letter with the PPR in the contract file.</p> <p>→ Determine if the most recent First Article is included in Progress Payment Master. If not, update the Progress Payment Master and resubmit the PPR to DFAS.</p> <p>→ If the ACO failed to update the Progress Payment Master with the acceptance code, update it and resubmit the PPR to DFAS.</p>	N29

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required limitation Error Messages

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>EXCEEDS PP LIMIT</p> <p>Price Limitation Test</p> <p>95X $\\$6A \geq \\$18 + \\$19 + \\26</p>	<p>Modification changing contract price or increasing progress payment rate or establishing unusual progress payment rates was not entered into the MOCAS data base.</p> <p>Contractor's request will cause payments to exceed the Progress Payment Limitation Based on Price.</p>	<p>→ Determine if the MOCAS data base reflects current contract price, including any missing modifications. If not, annotate the UNFM300B report or screen prints of screens UNFM62 - UNFM69, and resubmit the PPR with a copy of the missing contract modification(s) and/or an explanation of differences.</p> <p>→ If the contractor is in fact requesting progress payments in excess of the limitation, the ACO will return the PPR to the contractor with a cover letter explaining why the payment was not made. The letter should also advise the contractor to discontinue submitting PPRs. The ACO will immediately stop payment on the future PPRs by entering an "S" in the Progress Payment Master Record to stop payment.</p> <p>→ The ACO will not authorize payments which could cause the total amount of payments to exceed the percentage /imitation based on price. If a partial payment of the amount requested can be made without exceeding the limitation based on price, the ACO will reduce the progress payment to the amount allowable by entering the reduced amount on line 27 of the PPR. Four signed copies of the PPR will then be resubmitted to DFAS.</p>	N31

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required limitation Error Messages

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>EXCEEDS COST LIMIT</p> <p>Cost Limitation Test</p> <p>$(L11 \times L6A) + L14E \geq$ $(L18 + L19) \text{ or } (L18 + L26)$</p>	<p>Contractor's request will cause payments to exceed the Progress Payment Limitation Based on Cost.</p> <p style="text-align: center;">-or-</p> <p>The total dollar amount of all the PPRs is greater than the total cost eligible multiplied by the progress payment rate.</p> <p style="text-align: center;">-or-</p> <p>The total cost eligible is understated.</p>	<p>➔ <i>The ACO will return the PPR to the contractor with a cover letter explaining why the payment was not made. The letter should advise the contractor to discontinue submitting PPRs. The ACO will immediately stop payment on any future PPRs by entering an "S" in the Progress Payment Master Record to stop payment.</i></p> <p>➔ <i>The ACO will not authorize payments which could cause the total amount of payments to exceed the percentage limitation based on cost. If a partial payment of the amount requested can be made without exceeding the limitation based on cost, the ACO will reduce the progress payment to the amount allowable by entering the reduced amount on line 27 of the PPR. Four signed copies of the PPR will then be attached to the annotated UNFM300B report or screen prints of screens UNFM62 - UNFM69 and resubmitted to DFAS. A copy will be placed in the contract file.</i></p>	NC2

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required Limitation Error Messages

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>UNLIQ PP EXC COST</p> <p>Maximum Unliquidated Test</p> <p>$6A(111-120A) + 14E \geq 18 + 26 - 423$</p>	<p>The left side of the maximum unliquidated test must be equal to or greater than the right side of the equation,</p> <p>Unliquidated progress payments exceeded the maximum amount permissible.</p>	<p>➔ The ACO should <i>telephonically</i> verify with the contractor that the PPR entries are correct. Return the PPR to the contractor with a cover letter explaining why the payment was not made. A copy of the correspondence will be placed in the contract file. The letter should advise the contractor that the sum of lines 6a (7 1-20a) + 74e must be equal to or greater than the sum of line 78-23 + 26 and that future submission of progress payments should be discontinued until delivery or additional deliveries are made. The ACO will not, under any circumstances, authorize the maximum amount allowable based on cost.</p> <p>➔ If a partial payment of the amount requested can be made without exceeding the limitation based on cost, the ACO will reduce the payment to the amount allowable by entering the reduced amount on line 27 of the PPR. Four signed copies of the PPR will be returned to DFAS with an annotated copy of the UNFM300B report or screen prints of screens UNFM62 - UNFM69. A copy will be placed in the contract file.</p>	N33

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required Limitation Error Messages

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>UNLIQ PP EXCEED PRICE</p> <p>Maximum Unliquidated Test</p> <p>$l6B(l5-l21A)-l21D \geq l18-l23+l26$</p>	<p>Modification changing contract price was not entered into the MOCAS data base.</p> <p>The left side of the Maximum Unliquidated Test must be equal to or greater than the right side of the test equation.</p> <p>Unliquidated progress payments exceed the maximum amount permissible.</p>	<p>→ Determine if the most recent contract modification establishing contract price has been entered into the MOCAS data base. If not, annotate the UNFM3008 report or screen prints of screens UNFM62 - UNFM69, attach a copy of the missing contract modification and resubmit the four copies of the PPR. A copy will be placed in the contract file.</p> <p>→ The ACO should verify with the contractor telephonically that the PPR entries are correct. Return the PPR to the contractor with a cover letter explaining why the payment was not made. A copy of the correspondence will be placed in the contract file. The letter should advise the contractor that the sum of lines 6b (5-21a) - 21d must be equal to or greater than the sum of lines 18-23 + 26. The letter should also advise the contractor to discontinue submitting PPRs. The ACO will not authorize progress payments that will exceed the maximum amount allowable based upon price.</p> <p>→ If a partial payment of the amount requested can be made without exceeding the Limitation Based on Price, the ACO will enter the reduced amount on line 27 of the PPR and sign the PPR. Four copies of the signed PPR will be submitted to DFAS. The ACO will retain a signed copy of the PPR for his file. The ACO should notify the contractor by letter of the reason(s) for the reduction.</p>	N34

PROGRESS PAYMENTS REJECTED TO ACO			
Calculation of Required limitation Error Messages			
ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
UNLIQ PP EXC ASSETS Fair Value limitation Based on Cost Test $[\ell12A - (\ell9 + 410) + \ell20B + \ell14E] \times [\ell5/(\ell12A + \ell12B)] \geq 424 + \ell26$	Unliquidated progress payments exceed the undelivered assets on the contract. -or- The left side of the Fair Value Limitation Test must be equal to or greater than the right side of the test equation.	<p>➔ ACOs must ensure that the Fair Value of the work-in-progress is greater than the amount of unliquidated progress payments. If is DoD policy that this requirement be met by applying the loss ratio adjustment.</p> <p>✓ Since the loss ratio adjustment method is governed by Federal Acquisition Regulation policy, an alternative method may be used, provided a deviation is obtained in accordance with DFARS 232.171, Deviations. A decision to pursue a deviation rests with the procuring activity and will be processed by them.</p> <p>✓ If no deviation is obtained, the ACO will reduce the total maximum progress payment to no more than the amount authorized by the MAX AMT APPRV FV message (N37). The ACO will enter the amount to be paid in line 27 of the PPR. Four signed copies of the PPR will be attached to the annotated UNFM300B report or screen prints of screens UNFM62 - UNFM69 and resubmitted to DFAS, with a copy being placed in the contract file. The contractor will be notified by letter that the reduction was executed and that a delay can be anticipated.</p>	N35
MAX AMT APPROV ACO Fair Value Limitation Based on Cost Test $[\ell12A - (\ell9 + \ell10) + \ell20B + \ell14E] \times [\ell5/(\ell12A + \ell12B)] - \ell24 = \ell27$	Fair Value Limitation Based on Cost was not validated. -or- Maximum amount that can be paid is limited to the Fair Value Limitation Based on Cost equation.	<p>➔ Follow procedures set forth for the UNLIQ PP EXC ASSETS error message (N35). Computation for this error message determines the maximum amount that the ACO will pay if the PPR fails the Fair Value Based on Cost Test if the determination is made to reduce payment.</p>	N30

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required Limitation Error Messages

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>UNLIQ PP EXC FV</p> <p>Fair Value Limitation Based on Price Test</p> <p>$\ell 21B - \ell 12B \geq \ell 24 + \ell 26.$</p> <p>NOTE: This formula conforms with FAR 32.503-6(f)(i)</p>	<p>Unliquidated progress payments exceed the undelivered assets on the contract.</p> <p style="text-align: center;">-or-</p> <p>The left side of the Fair Value Limitation Test must be equal to or greater than the right side of the equation.</p>	<p>➔ ACOs must ensure <i>that</i> the Fair Value of the work-in-progress is greater than the amount of unliquidated progress payments. <i>It is DoD policy that this requirement be met by applying the loss ratio adjustment.</i></p> <p>✓ Since the loss ratio adjustment method is governed by Federal Acquisition Regulation policy, an alternative method may be used, provided a deviation is obtained in accordance with DFARS 232.777, Deviations. A decision to pursue a deviation rests with the procuring activity and will be processed by them.</p> <p>✓ If no deviation is obtained, the ACO will reduce the total maximum progress payment to no more than the amount authorized by the MAX AMT APPRV FV message (N37). The ACO will enter the amount to be paid on line 27 of the PPR. Four signed copies of the PPR will be attached to the annotated UNFM300B report or screen prints of screens UNFM62 - UNFM69 and resubmitted to DFAS, with a copy being placed in the contract file. The contractor will be notified by letter that the reduction was executed and that a delay can be anticipated.</p>	N36
<p>MAX AMT APPRV FV</p> <p>Fair Value Limitation Based on Price Test</p> <p>$(\ell 21B - \ell 12B) - 424 = \ell 27$</p>	<p>Fair Value Limitation Based on Price was not validated.</p> <p style="text-align: center;">-or-</p> <p>Maximum amount that can be paid is limited to the Fair Value Limitation Based on Price.</p>	<p>➔ Computation for this message determines the maximum amount that the ACO can pay if the PPR fails the Fair Value Test Based on Price if the determination is made to reduce payment.</p> <p>➔ Follow procedures set forth for the UNLIQ PP EXC FV message (N36).</p>	N37

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required Limitation Error Messages

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>PROFIT RATE INVALID</p> <p>Alternate liquidation Rate Limitation Test (see FAR 32.503-10)</p> <p>$\\$ 5 - (\\$12A + \\$12B) = \text{Profit}$ $\text{Profit} / (\\$12A + \\$12B) =$ $\% \text{ Profit}$</p>	<p>The PPR shows that the profit rate experienced by the contractor is less than that which was used to establish the Alternate Liquidation Rate.</p>	<p>➔ The ACO will discuss the situation with the contractor.</p> <ul style="list-style-type: none"> ✓ If the profit rate shown by the analysis of the PPR is correct, and the contract is fixed price redeferminable or incentive type, the ACO will adjust the Alternate Liquidation Rate accordingly by issuing a Contract Modification and assuring that DFAS updates the Provisions Data Record accordingly. ✓ If the contract does not contain redeterminable or incentive type features, the ACO will request the contractor by letter to decide if the company wants a change to the Liquidation Rate. If the company does, then they must submit a proposal to the ACO for review prior to modification of the contract. During the interim period, the ACO will adjust the amount to be paid by reducing the profit and entering the amount authorized for payment on line 27 of the PPR. Four signed copies of the PPR will be resubmitted to DFAS. ✓ If the ACO determines that the course of action above is not applicable and/or desirable, the ACO will change the liquidation rate from alternate to customary by issuing a Contract Modification. The ACO will return the PPR and advise the contractor to correct and resubmit. 	N38

PROGRESS PAYMENTS REJECTED TO ACO

Calculation of Required Limitation Error Messages

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>CONTR IN A LOSS</p> <p>Loss Contract Limitation Test</p> <p>$112A + 112B > 5$ (Program compares to CLR obligated amount)</p> <p>Loss Ratio and Alternate Amount</p>	<p>The contractor made an error when determining the entries to be made on the PPR.</p> <p>Obligated amount is different from input.</p> <p style="text-align: center;">-or-</p> <p>Contract is in a loss.</p>	<p>➔ The ACO will discuss the condition with the contractor, remembering to ascertain if the contractor made an inadvertent error,</p> <p>➔ If there was no contractor error, the procedures below apply:</p> <ul style="list-style-type: none"> ✓ Unless a deviation is obtained as prescribed in the UNLIQ PP EXC ASSETS message (N35), the ACO will reduce the contractor's request to the amount displayed by the computer prepared PPR, and will enter on line 27 of the PPR the amount authorized for payment. If the PPR involves FMS funds, the ACO needs to adjust the amount requested by country code also. Four signed copies of the PPR will be attached to the annotated UNFM300B report or screen prints of screens UNFM62 - UNFM69 and resubmitted to DFAS. The ACO will advise the contractor by letter of the reduction and that delays can be anticipated until the condition is corrected. ✓ If a deviation is obtained allowing the ACO to pay the full amount requested by the contractor, the ACO will enter on line 27 on the PPR the amount authorized for payment. Four signed copies of the PPR will be resubmitted to DFAS. 	N39

PROGRESS PAYMENTS REJECTED TO ACO			
General Errors			
ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
CONTRACT IN STOP PAYMENT STATUS	The ACO issued a notice to stop progress payments.	<p>➔ <i>The ACO will review the contract and determine if the payment is to be made as requested, or return the PPR to the contractor in accordance with the guidance provided in the DLAMs.</i></p> <p>✓ <i>If the payment is to be made as requested, the ACO will remove the stop pay codes from the Progress Payment Master and resubmit the PPR to DFAS.</i></p> <p>✓ <i>If the stop payment is to continue, the ACO will return the PPR to the contractor with a letter explaining why it cannot be paid.</i></p>	N72

PROGRESS PAYMENTS REJECTED TO ACO			
General Errors			
ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
CONTRACT IN REDUCTION OF P/P STATUS	<p>The ACO entered an "R" in the reduction code fields on the Progress Payment Master.</p> <p>-or-</p> <p>The contract has moved to Section 2 of the CAR and the system has placed a reduction "R" code in the U.S. and FMS fields.</p> <p>-or-</p> <p>It is 61 days past the review day and a date review complete has not been entered in the system.</p>	<p>➔ The ACO will review the contract and determine if the payment is to be made as requested, the amount requested will be reduced, or the PPR is to be returned to the contractor in accordance with the guidance provided in the DLAMs.</p> <p>✓ If a payment is to be made, the ACO will enter on line 27 of the PPR the amount authorized for payment and will sign the PPR. The annotated UNFM300B report or screen prints of screens UNFM62 - UNFM69 with four copies of the PPR will be forwarded to DFAS.</p> <p>➔ The ACO may or may not take action on the reduction code, depending on why it appeared.</p> <p>✓ If the ACO entered the reduction code, the ACO may delete the reduction code from the Progress Payment Master. This would permit automatic payment to resume.</p> <p>✓ If the system generated the reduction codes because the contract is no longer in Section I, the reduction codes cannot be removed.</p> <p>✓ If the system generated the reduction codes because a Date Review Complete has not yet been entered into the system, the Date Review Complete must be entered in conjunction with deleting the reduction codes. This would permit automatic payment to resume.</p>	N74

PROGRESS PAYMENTS REJECTED TO ACO			
General Errors			
ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
NO P/P MASTER ESTABLISHED FOR THIS CONTRACT	DFAS has received a PPR for which there is no Progress Payment Master in the computer.	<ul style="list-style-type: none"> ➔ <i>Establish a Progress Payment Master and inform the contractor the first PPR for a specific contract should be sent to the ACO. Resubmit four copies of the PPR to DFAS.</i> ➔ <i>If the contract does not contain the progress payment clause, the ACO should inform the contractor in writing why progress payments are not authorized.</i> 	N66
FMS INVOLVED NO COUNTRY CODE DIST PROVIDED	The schedules for funds distribution to customer countries work-in-progress were not received with the PPR. Payment will not be made without such schedules when there is more than one foreign military sales custom& on the contract.	<ul style="list-style-type: none"> ➔ <i>The ACO will verify that copies of the schedules were not received.</i> ✓ <i>If copies are present in the contract file, the ACO will annotate the UNFM300B report or screen prints of screens UNFM62 - UNFM69 and forward the schedules with four copies of the PPR to DFAS.</i> ✓ <i>If the contractor did not submit the schedules with the PPR, the ACO will return the PPR and advise the contractor to resubmit the request for progress payment with the missing data and any additional PPR submitted subsequently.</i> 	N71

PROGRESS PAYMENTS REJECTED TO ACO			
General Errors			
ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
COUNTRY CODE DIST PROVIDED UNEQUAL AMT INV	<p>The sum of the amounts shown distributed among the customer countries does not equal the amount requested on the PPR.</p> <p>The ACO did not adjust the country code distribution when applying the loss ratio.</p>	<p>➔ <i>The ACO will return the PPR to the contractor for correction if the error message was caused by the contractor's mistake.</i></p> <p>➔ <i>If the error message is caused by inaccurate data entered into the data base, the ACO should contact DFAS and inform them that an input error was made on this PPR. DFAS should correct the input.</i></p> <p>➔ <i>If the error message is caused by the ACO's error, the ACO should correct the error and resubmit the PPR to DFAS with a copy of the UNFM300B report or screen prints of screens UNFM62 - UNFM69 attached.</i></p>	N 6 7
COUNTRY CODE PROVIDED NOT ON CLRV	<p>Modification adding, deleting, or altering a customer country code had not been entered into the data base.</p> <p>Contractor made a mistake.</p>	<p>➔ <i>The ACO will determine if the countries listed on the schedule reflect a correct listing of the countries receiving delivery against the contract. If the schedule is correct, the ACO will annotate the UNFM300B report or screen prints of screen UNFM62 - UNFM69 and attach four signed copies of the PPR to send to DFAS.</i></p> <p>➔ <i>If the schedule is not correct, the ACO will return the PPR to the contractor.</i></p>	N40

PROGRESS PAYMENTS REJECTED TO ACO

General Errors

ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
<p>AMOUNT PROVIDED EXCEEDS CALCULATED LIMIT</p> <p><i>Country Code Limitation Test</i></p> <p>$CC-ULO \times 4 \text{ 6B} + CC-WIP$ < country code amount requested</p>	<p>The cumulative distribution of the amount entered on line 26 of the PPR exceeds the maximum amount allowed by the ACRN for a given country(s).</p> <p style="text-align: center;">-or-</p> <p>The contractor made an administrative error.</p> <p>Input data incorrect.</p> <p>Modification increasing amount obligated for a given country missing.</p>	<p>➔ <i>The ACO should return the PPR to the contractor if the distribution amount of line 26 or 79 by country is incorrect according to the schedule submitted by the contractor.</i></p> <p>➔ <i>If due to an input error, DFAS will make the necessary changes upon receipt of the PPR with an attached annotated UNFM300B report or screen prints of screens UNFM62 - UNFM69.</i></p> <p>➔ <i>If the MOCAS data base is incorrect, resubmit the PPR with a copy of the contract modification, if applicable, increasing the amount obligated to DFAS. An annotated UNFM300B report or screen prints of screens UNFM62 - UNFM69 should also be attached.</i></p>	N41

PROGRESS PAYMENTS REJECTED TO ACO			
General Errors			
ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
PERIODIC REVIEW NOT PERFORMED IN 61 DAYS	A Review Complete Date was not input within 61 days of the Review Date.	<p>➔ <i>If the results of the periodic review have not been received yet, check with Financial Services regarding the status of the review. Try to get verbal results ahead of the report, then make the decision whether or not to make the payment. Regardless of whether or not preliminary information is available, a decision has to be made.</i></p> <p>✓ <i>If the ACO decides to authorize the payment, enter an amount to be paid in block 27 and complete the signature block. The UNFM300B report or screen prints of screens UNFM62 - UNFM69 contract file should be annotated with the reason for overriding the error message and returned to DFAS along with four signed copies of the PPR. Remember that the previous request must have been paid.</i></p> <p>✓ <i>If the required periodic review has been completed, check to see whether the Date Review Complete was input after the PPR rejected. If so, enter an amount in block 27 of the SF 7443, sign and return to DFAS.</i></p> <p>✓ <i>If the Date Review Complete was never properly input, then you will have to reinput it to preclude future PPRs from rejecting. Enter an amount in line 27 and resubmit.</i></p>	N77
LOT PROGRESS PAYMENT	This message is generated when the last position of the PPR number is alphabetic. It indicates that this contract contains multiple progress payment rates.	<p>➔ <i>This message is for DFAS information and should not normally appear on a PPR which has been rejected to the ACO.</i></p>	NC7

PROGRESS PAYMENTS REJECTED TO ACO			
General Errors			
ERROR MESSAGE & TEST FORMULA	PROBABLE CAUSE(S)	CORRECTIVE ACTION(S)	ERROR #
UCA - 50% LIMIT	This message is generated when the R9 remark 24 is present.	→ None required. This remark is for information only.	NE2
UCA - 75% LIMIT	This message is generated when the R9 remark 30 is present.	→ None required. This remark is for information only.	NE3
PAYABLE TRANSACTION CREATED	A payable transaction was created in the progress payment system. The PPR passed the computer validation. The ACO will only receive an on-line reject on screens UNFM62 - UNFM69 with the date rejected to ACO completed and the message payable transaction created, if insufficient ULO exists to pay the immediate PPR at either the contract, ACRN or FMS level.	→ Coordinate with the DFAS progress payment monitor prior to taking any action.	none

MOCAS Progress Payment System
Error Message Job Aid
Evaluation Form

The organization that has created the Progress Payment System Contract Error Message Job Aid is very interested in your feedback. Please take a moment to complete this form and return it to the address shown at the end. Thank you.

BACKGROUND

Please answer the following questions to help us understand your responsibilities, your previous experience with the MOCAS Progress Payment System, and how you have used the Error Message Job Aid.

I. Place a check next to your job title.

☐ Administrative Contracting Officer (ACO)

☐ Contract Administrator (CA)

☐ MOCAS data entry clerk

☐ Other (please specify) _____

II. Place a check next to each progress payment task that you perform using MOCAS (or MOCAS reports).

☐ Enter or update Progress Payment Masters.

☐ Identify and/or review contracts requiring periodic ACO review.

☐ Monitor progress payments paid to a contractor.

☐ Review and resolve Progress Payment Requests rejected to ACO.

☐ Monitor overall progress payment processing.

☐ Other (please specify) _____

III. Please indicate your experience using MOCAS (or MOCAS reports) to process progress payments.

- a. less than 3 months
- b. more than 3 months and less than one year
- c. between 1 and 3 years
- d. more than 3 years

IV. Have you received formal training on the revised MOCAS Progress Payment System fielded in mid-1995?

- a. Yes
- b. No

If you answered "Yes" above, when did you receive this training? _____

THE ERROR MESSAGE JOB AID

V. Check all of the following that describe the purposes for which you have used the MOCAS Progress Payment System Error Message Job Aid.

- ☐ to interpret online error messages displayed when a Progress Payment Master is created or updated
- ☐ to interpret and identify the course of action required in response to error messages displayed online for Progress Payment Requests rejected to ACO
- ☐ to interpret and identify the course of action required in response to error messages displayed on printouts showing the validation for Progress Payment Requests rejected to ACO
- ☐ other (please specify) _____

VI. Circle the response that represents how often you have referred to the MOCAS Progress Payment System Error Message Job Aid.

- a. once or twice
- b. more than twice and fewer than a dozen times
- c. more than a dozen times
- d. never

For each statement about the Error Message Job Aid, circle the number that indicates your agreement (5) or disagreement (1) with the statement.

		<i>Strongly Disagree</i>				<i>Strongly Agree</i>
1.	The Error Message Job Aid is helpful to me.	1	2	3	4	5
2.	The Error Message Job Aid is easier to use than the DLAM 8000.3.	1	2	3	4	5
3.	The Error Message Job Aid tables are easy to read.	1	2	3	4	5
4.	The information in the Error Message Job Aid tables is presented in a useful way.	1	2	3	4	5
5.	It is easy to find the information I need in the Error Message Job Aid.	1	2	3	4	5

Please complete the following questions concerning your use of the MOCAS Progress Payment System Error Message Job Aid.

- 5. Would you recommend this Error Message Job Aid to other Contract Administration personnel? Why or why not?

6. Please indicate any suggestions you have for improving this tool, and add any additional comments you wish.



Thank you for taking the time to complete this form. Please mail or FAX your completed form to:

Mary Reinhardt
DCPSO-IA (STL)
1222 Spruce Street
St. Louis, MO 63103

Telephone: (314) 331-5204
FAX: (314) 331-5575

If you would like someone to contact you concerning your comments, you may provide your name, organization and telephone number below.